

**MINUTES OF MEETING
HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held August 20, 2018 at 6 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Bryan Landry	Chair (Resigned)
Barbara Pitts	Vice Chair
John Jordan	Assistant Secretary
Marsha Coghlan	Assistant Secretary
Hank Michaelson	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

The following is a summary of the actions taken at the August 20, 2018 Heritage Greens CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

District Manager Teague called the meeting to order and called the roll. All were present for today's meeting except Chair Landry who had resigned.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

This item having been addressed, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Approval of Agenda

The Agenda was presented. Additions were made as follows, after which the Agenda was approved as amended.

- Item 8 F, Landscape Enhancements
- Item 9 H ii, Removal of Graffiti from Wall

On MOTION by Supervisor Michaelson seconded by Supervisor Coghlan with all in favor, the Agenda was approved as amended.

FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes

The Regular Meeting Minutes from June 18, 2018 were presented.

On MOTION by Supervisor Jordan seconded by Supervisor Coghlan with all in favor, the Regular Meeting Minutes of June 18, 2018 were approved as presented.

SIXTH ORDER OF BUSINESS

Budget Public Hearing

A. FY 2019 Budget

The District Manager briefly summarized the contents of the Budget. The Public Hearing was then opened at 6:11 p.m. for public comments and closed at 6:14 p.m. Comments were as follows:

- Gate hours were questioned
- Possible malfunctioning of the gate, i.e., slow opening, was mentioned
- The need for surge protection was also questioned and staff will obtain proposals for the surge protection as above.

B. Resolution 2018-05 for Adoption of the Budget

Resolution 2018-05 for the adoption of the FY 2019 Budget was presented.

On MOTION by Vice Chair Pitts seconded by Supervisor Jordan with all in favor, adoption of Resolution 2018-05 for FY 2019 Budget was approved.

C. Resolution 2018-06 for Levying and Imposing Assessments

Resolution 2018-06 for Levying and Imposing Assessments was presented.

On MOTION by Vice Chair Pitts seconded by Supervisor Michaelson with all in favor, adoption of Resolution 2018-06 for Levying and Imposing of Assessments was approved.

SEVENTH ORDER OF BUSINESS

Old Business

A. Overnight Parking Enforcement Agreement

The Board approved the Overnight Parking Enforcement Agreement after discussion by the District Manager. Attorney Urbancic recommended caution and the Agreement was given to those HOA Board members in attendance at today's meeting.

On MOTION by Supervisor Jordan seconded by Supervisor Coghlan with all in favor, the Overnight Parking Enforcement Agreement was approved with Vice Chair Pitts given authorization to sign on behalf of the CDD.

B. Wall Repair Discussion/Review

The Board requested that options for repair/improvement of appearance be obtained at the levels of minimal repairs, medium improvements and full repair.

C. FPL LED Changeout Program

FPL reported that this project has been completed, however, several residents who reported for today's meeting advised that FPL continues to work on this project. Staff will contact FPL advising them of this project's incomplete status.

EIGHTH ORDER OF BUSINESS

New Business

A. Acceptance of Bryan Landry's resignation

This resignation was accepted.

On MOTION by Supervisor Coghlan seconded by Vice Chair Pitts with all in favor, Chair Landry's resignation was accepted.

B. Discussion of filling vacancy left by resignation

Suggestion was made that this vacancy be advertised perhaps on the website and possibly post on the sign board and/or on the HOA's cable channel. This item will be included on next month's agenda as well.

C. New IQ Estimate for Separating the Entry Lane Into Resident and Visitor Lanes

After discussion, the Board agreed to delay this project for further consideration in the future.

D. FY 2019 Insurance Coverage Consideration

After presentation by the District Manager, the Board agreed to the change of insurance company to EGIS

On MOTION by Supervisor Michaelson seconded by Vice Chair Pitts with all in favor, change of insurance policy to EGIS was approved.

E. Security Monitoring

This item was tabled for now.

F. Landscape Enhancements

- After extensive discussion, the request to provide \$500 for plant replacements failed on a 2-2 vote. Vice Chair Pitts will work with the previously approved \$200 for planting of annuals at the entrance.
- There was also discussion regarding a joint landscaping effort within the common areas of the community. The Community Association as well as several CDD Supervisors will meet on September 4, 2018 at 10:00 a.m. in the Clubhouse located at 2215 Heritage Greens Drive, Naples, Florida.

NINTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for period ending June 30, 2018

Financial Statements for the period ending June 30, 2018 were presented.

B. Financial Statements for period ending July 31, 2018

Financial Statements for period ending July 31, 2018 were presented.

On MOTION by Supervisor Michaelson seconded by Supervisor Jordan with all in favor, the financials for period ending June 30, 2018 and July 31, 2018 were accepted as presented.

C. FEMA Reimbursement

The District Manager reported that there is still no progress from FEMA.

- i. **Letter to Congressman Rooney**
Reviewed.

D. Resolution 2018-04 for Adoption of Statewide Mutual Aid Agreement

Approved.

On MOTION by Vice Chair Pitts seconded by Supervisor Jordan with Supervisor Michaelson voting Nay, Resolution 2018-04 was approved.

E. FY 2019 Proposed Meeting Schedule

The FY 2019 Proposed Meeting Schedule was presented.

On MOTION by Supervisor Jordan seconded by Vice Chair Pitts with all in favor, the FY 2019 Proposed Meeting Schedule was approved as presented.

F. FY 2017 Audit

Accepted as presented with Vice Chair Pitts being authorized to sign the AFR.

On MOTION by Supervisor Coghlan seconded by Supervisor Jordan with all in favor, the FY 2017 Audit was accepted giving Vice Chair Pitts authority to sign the AFR.

G. Website ADA Compliance

The District Manager presented a settlement offer. After discussion and with the District Manager's recommendation, the Board agreed to reject the settlement offer if it contains the commitment for website compliance within 18-months.

On MOTION by Supervisor Michaelson seconded by Supervisor Jordan with all in favor, the settlement offer as presented was rejected as above.

H. Follow-up

i. Letter to Donald and Luanne Skoglund about the lawn replaced by stones and concrete blocks

The District Manager reported that the first letter was sent on June 26, 2018 with no response to date. Based on this no response status, the Board asked that another letter be sent to the Skoglund's by Attorney Urbancic advising them that unless the stones and concrete blocks are removed as per the prior request, they (the Board) will consider legal action to have them removed.

ii. Graffiti Coverup

The Board accepted Community Field Services' Proposal in the amount of \$750 to paint over wall graffiti.

On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, the Proposal from Community Field Services in the amount of \$750 was approved.

TENTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests and/or Comment

Comments were as follows:

- Supervisor Michaelson voiced concern over the possibility of the County instituting the "Storm Water as a Utility" fee.
- Supervisor Coghlan questioned how long the street sweeping was scheduled to continue and felt that this should perhaps be discontinued.
- Discussion ensued about the condition of the sidewalks with the Board requesting that proposals be obtained for sidewalk cleaning to be on next month's Agenda.
- Supervisor Michaelson requested that bids be obtained for building an approximately 40' curb. The District Manager advised that he will be checking with Conidaris on this matter.

TWELFTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

Question was raised as to who holds the responsibility for the Guardhouse. The Board agreed that the roof was rather dirty. The District Manager responded that the CDD is responsible for this. The Board agreed that this needed to be done, and proposals will be obtained taken to have this accomplished.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and

On MOTION by Vice Chair Pitts seconded by Supervisor Michaelson with all in favor, the meeting was adjourned at 8:07 p.m.

Secretary

Authorized Signature