

**MINUTES OF MEETING
HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held September 17, 2018 at 6 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Vacant	Chair
Barbara Pitts	Vice Chair
John Jordan	Assistant Secretary
Marsha Coghlan	Assistant Secretary
Hank Michaelson	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

The following is a summary of the actions taken at the September 17, 2018 Heritage Greens CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

District Manager Teague called the meeting to order and called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

This item having been addressed, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Approval of Agenda

The Agenda was presented.

On MOTION by Supervisor Coghlan seconded by Supervisor Jordan with all in favor, the Agenda was approved as submitted.
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FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes

The Regular Meeting Minutes from August 20, 2018 were presented.

On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, the Regular Meeting Minutes of August 20, 2018 were approved as presented.

SIXTH ORDER OF BUSINESS

Old Business

A. Wall Repair Discussion/Review

The District Manager reported still no response from FEMA. He also reported that a 3rd party adjuster will provide estimates for the different levels of repair that are needed. Staff will work on obtaining estimates for presentation at next month’s meeting.

B. FPL LED Changeout Program Update

It was reported that FPL missed 27 of the changeout locations and that another contract has to be written for their inclusion. The District Manager advised that this could take as long as six (6) months for completion.

SEVENTH ORDER OF BUSINESS

New Business

A. Discussion of filling vacancy left by resignation

After review and discussion of the two (2) letters of interest received for the Seat #2 vacancy, the Board of Supervisors appointed Ms. Leigh Connor to fill this vacancy for the remainder of the term (until 2020), to begin at next month’s meeting.

- i. **Letter of interest in vacancy from Leigh Connor**
Reviewed.
- ii. **Letter of Interest in vacancy from Dale Meszaros**
Reviewed.

On MOTION by Supervisor Michaelson seconded by Vice Chair Pitts with all in favor, the Board approved appointment of Ms. Leigh Connor to fill the Seat #2 vacancy.

B. CDD/HOA Landscape Maintenance Discussion

The District Manager addressed the meeting of September 4, 2018 which was held to discuss a joint landscaping effort between the CDD and HOA. Supervisor Jordan

advised that the principal items discussed at that meeting were landscaping and irrigation. It was therefore agreed that the Maintenance Agreement will be submitted for legal review by Attorney Greg Urbancic. If any changes are recommended, they will be included as part of the Agreement. The Board of Supervisors clarified that their maximum budget amount will be a not to exceed amount of \$34,200.

On MOTION by Supervisor Jordan seconded by Vice Chair Pitts with all in favor, the CDD/HOA Landscape Maintenance Agreement was approved for an amount not to exceed \$34,200 subject to legal review. Authorization for Vice Chair Pitts to sign this document once legal review has been completed.

C. Sidewalk Cleaning

i. Proposals

The District Manager reported that only one (1) proposal was received, which was from JL23 in the amount of \$6,900. The Board of Supervisors approved this proposal and asked that they begin this project as soon as possible.

On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, the Sidewalk Cleaning Proposal submitted by JL23 was approved in the amount of \$6,900.

D. Sidewalk Repair for 1803 Morning Sun Lane

This was completed by Conidarais at no cost to the CDD.

E. Collier County Storm Water as a Utility Program

This item was tabled until next meeting.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for period ending August 31, 2018

Financial Statements for the period ending August 31, 2018 were presented.

On MOTION by Supervisor Michaelson seconded by Supervisor Jordan with all in favor, the financials for period ending August 31, 2018 were accepted as presented.

B. FEMA Reimbursement

The District Manager reported that there is still no progress from FEMA to date, however, it is still under consideration.

C. Website ADA Compliance

This continues in progress.

H. Follow-up

i. Right-of-Way Stone Placement Concerns

This was again reviewed and the HGCA is also reviewing. Attorney Urbancic will send a letter which demands removal of the rocks, however, we will see what is decided in HGCA's appeal request.

ii. Removal of Graffiti from Wall

This has been completed.

iii. Curb Raising Considerations

Conidaris was asked if the existing curb could have a riser put on it to keep people from running over it at the corner. It was reported that if they could not place this riser, they would have to remove the existing curb and replace, which is cost prohibitive.

iv. Other

- The District Manager summarized the events which will be taking place in the selection of an independent audit company to perform the FY 2018 audit. The Board of Supervisors agreed to become the Audit Review Committee and staff will advertise for Proposals in this regard. The Audit Review Committee will then meet October 15, 2018 at 5:45 p.m. (15 minutes prior to the regularly scheduled meeting) to review any received Proposals.

<p>On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, the Board approved the meeting of the Audit Review Committee on October 15, 2018 at 5:45 for review of any received Proposals.</p>

- The District Manager updated the Board of Supervisors regarding an insurance claim filed by a visitor when the gate lift arm came down on her car. Staff will work toward obtaining additional information in this regard.
- Question was raised as to why the roof repairs were not covered since they are on what should be covered property.

TENTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests and/or Comment

Comments were as follows:

- Supervisor Jordan expressed significant concerns over security.
- Supervisor Michaelson was in complete agreement and added his feeling that they had been oversold. Reference was made to a 55" TV in the guardhouse, which had not been approved.
- It was further reported that there has been a lack of consistent daily reporting as well as numerous other general concerns being expressed. The Board requested that staff request proposals, to be ready for the Boards' review at the next meeting.

TWELFTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

There were several audience comments. One from Mr. Dale Meszaros was regarding roadway striping. The Board of Supervisors requested that proposals be obtained for painting of all roadway lines, stop bars, etc. Staff will prepare RFPs in this regard.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and

On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, the meeting was adjourned at 7:27 p.m.

Secretary/Assistant Secretary

Authorized Signature