

MINUTES OF MEETING
HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held Monday, December 18, 2017 at 6 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Bryan Landry	Chairperson – Not present
Barbara Pitts	Vice Chairperson
John Jordan	Assistant Secretary
Marsha Coghlan	Assistant Secretary
Hank Michaelson	Assistant Secretary

Also present were:

Cal Teague	Premier District Manager
Residents	

The following is a summary of the actions taken at the December 18, 2017 Heritage Greens CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and District Manager Teague called the roll. All were present except Chairperson Landry.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

This Order of Business being addressed with the Pledge of Allegiance, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Approval of Agenda

The Agenda was approved as presented with any additions to be made as they occur within the Agenda items.

On MOTION by Mr. Jordan seconded by Ms. Coghlan with all in favor, the December 18, 2017 Agenda was approved as presented.

FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no Audience Comments on Agenda Items the next Order of Business followed.

FIFTH ORDER OF BUSINESS

Approval of the Minutes

The Regular Meeting Minutes from November 20, 2017 were presented.

On MOTION by Mr. Michaelson seconded by Mr. Jordan with all in favor, the Regular Meeting Minutes from November 20, 2017 were approved as presented.

SIXTH ORDER OF BUSINESS

Old Business

A. Gate Access Discussion

Discussion regarding gate operation proceeded as follows:

- Question was raised about the correct guard hours. It was reported that the correct hours are 7:00 to 4:00. These, however, do not seem to be the hours that are being followed.
- District Manager Teague reported that the DAR (Daily Activity Report) is still not being received from Cambridge Security as agreed. He suggested that Cambridge check on the purchase of a fax machine or even take a picture with a phone so the DAR could be sent to us, however, this has not occurred. The Board of Supervisors felt that they should be given a 60-day notice of contract termination. They can respond to the new bid proposal should they wish to do so.

On MOTION by Mr. Michaelson seconded by Mr. Jordan with all in favor, 60-day notice of termination of Cambridge Security contract with award of new contract at the February Board of Supervisors meeting as above was approved.

- At this point in the meeting, resident Faith Ghoujegli who lives at 1704 Morning Sun Lane arrived wishing to discuss concerns about gate passes. Vice Chairperson Pitts reported to Ms. Ghoujegli that she would call her once she has a chance to speak with Chairperson Landry about her concerns.

B. Sidewalk Repairs

Chairperson Landry was not present at today’s meeting and therefore, no new information was available to report.

C. Storm Cleanup Update

District Manager Teague reported that an insurance inspector came to assess the damages incurred by Hurricane Irma. He further stated that anything not covered by insurance will then be submitted to FEMA.

i. Wall Repair Bids

District Manager Teague reported, per the Board’s request, staff’s attempt to obtain additional bids for repairs but unfortunately staff was unable to get other bids. Conidaris did resubmit a very complete proposal as they had in the past, however, no other new bids were received. Therefore, the Board decided to postpone until insurance claims have been finalized.

D. Tree Trimming on Immokalee Road Update

District Manager Teague reported that this was complete. The Board pointed out that there are still some roots that need to be removed prior to final payment being made.

SEVENTH ORDER OF BUSINESS

New Business

A. Storm Water Management System Inspection Proposals

District Manager Teague reported that two (2) bids were received with both of them being great bids. One is from M.R.I. and the other from Extreme Golf Course Underwater Solutions, Inc.

On MOTION by Mr. Jordan seconded by Ms. Pitts with all in favor, proposal submitted by Extreme Golf Course Underwater Solutions, Inc., which includes video recording was approved in the amount of \$4,500.

B. PJM Contract

District Manager Teague reported receiving a letter from Professional Landscaping stating they had purchased the Districts current landscape maintenance firm (PJM) and that they would be taking over the Heritage Greens CDD contract. He further reported that the existing contract with PJM states that it cannot be transferred, subcontracted or reassigned to any new company without Board approval. The Board decided that new bids be obtained from at least three (3) contractors, and that proposals be sent to all possible vendors. They further agreed that a 30-day notice should be given to PJM for termination of contract due to the sale of that company but that they be included in the new bid proposal invitations to be sent out.

On MOTION by Ms. Pitts seconded by Mr. Michaelson with all in favor, request to give a 30-day notice of contract termination to PJM due to the sale of that company with new proposals being requested (at least three (3) bids) but to include all possible vendors as stated above was approved.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for period ending November 30, 2017

Financial Statements for the period ending November 30, 2017 were presented.

Discussion then ensued about different banking facilities and the different fees they charge. The Board authorized staff to change banks as appropriate to alleviate payment of extra fees.

On MOTION by Mr. Jordan seconded by Ms. Pitts with all in favor, the Financial Statements for the month ending November 30, 2017 were accepted as presented.

On MOTION by Mr. Michaelson seconded by Mr. Jordan with all in favor, authorization for staff to make changes in banking facility to alleviate payment of extra fees was approved.

B. Security Services Issues

As per above gate access discussion under Old Business, no security staff personnel were present to participate in discussion.

NINTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests and/or Comment

Supervisor Michaelson questioned if the CDD had any role with local TV broadcasts; report being the CDD has no role in this.

TWELFTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

There being no further audience comments to address, the next Order of Business followed (the question that the resident presented was addressed when she arrived).

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and

On MOTION by Ms. Coghlan seconded by Ms. Pitts with all in favor, the meeting was adjourned at 7:18 p.m.

Calvin Teague
Secretary

Barbara Pitts
Vice Chairperson