MINUTES OF MEETING HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held November 19, 2018 at 6:00 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Barbara Pitts

Vice Chair John Jordan **Assistant Secretary** Marsha Coghlan **Assistant Secretary** Henry Michaelson **Assistant Secretary** Leigh Connor **Assistant Secretary**

Also present were:

Cal Teague **Dorothy Thompson** District Manager **Incoming Supervisor**

The following is a summary of the actions taken at the November 19, 2018 Heritage Greens CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Regular Meeting Call to Order and Roll Call

The District Manager called the meeting to order and called the roll. All were present for today's meeting including the Supervisor Connor who was later sworn in. Incoming Supervisor Dorothy Thompson was also present.

SECOND ORDER OF BUSINESS Pledge of Allegiance

This item having been addressed, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Swearing in of New Supervisor Leigh Connor

With this having been tabled from last meeting, the swearing in of the Supervisor Leigh Connor commenced and was accomplished following which she seated for the meeting.

FOURTH ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented.

On MOTION by Supervisor Coghlan seconded by Vice Chair Pitts with all in favor, the Agenda was approved as presented.

FIFTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

SIXTH ORDER OF BUSINESS

Approval of the Minutes

The Regular Meeting Minutes from October 15, 2018 were presented.

On MOTION by Supervisor Jordan seconded by Supervisor Coghlan with all in favor, the Regular Meeting Minutes from October 15, 2018 were approved as presented.

SEVENTH ORDER OF BUSINESS

Old Business

A. Wall Repair Discussion

- i. Estimates
 - The District Manager reported that an estimate for a minor repair was received, however, it was determined that this portion of the wall belongs to the HOA and therefore is an HOA expense. Staff will be asked to obtain proposals. The District Manager advised he would discuss with Sapphire Maintenance attempting to obtain a proposal from them as well. He further advised that if additional proposals are received, he would walk the site with them.

B. FPL LED Changeout Program Update

The District Manager reported that this should be done by December 5, 2018. Eight (8) locations were highlighted as needing to be sure they were included in the changeout.

EIGHTH ORDER OF BUSINESS

New Business

A. Roadway Striping Estimate(s)

The District Manager reviewed estimates with the Board. After discussion, the Board accepted the proposal submitted by D & G Sealcoating and Striping.

On MOTION by Supervisor Michaelson seconded by Supervisor Jordan with all in favor, the proposal submitted by D & G Sealcoating and Striping in the amount of \$3,475 was approved.

B. Front Gate Area Sign Replacement Estimate(s)

Proposals were reviewed for a signage contract, i.e., four (4) signs needed at the front entry. After discussion, the Board agreed on D & G Sealcoating and Striping in the amount of \$450, therefore rendering a total contract price of \$3,925.

On MOTION by Supervisor Michaelson seconded by Supervisor Jordan with all in favor, proposal submitted by D & G Sealcoating and Striping in the amount of \$450 was approved as above.

C. Community Exit Lane Safety Concern

- i. Bollard Estimate(s)
 - The Board expressed concern about people who were trying to exit the community at the same time. Quotes were obtained for installation of bollards but due to the cost and the infrequent nature of this issue, this was not approved. It was decided to monitor the situation to see if perhaps the new striping will help.

D. Resolution 2019-01 Declaring a Vacancy in Seats 4 and 5

Resolution 2019-01 was presented for declaring Seats 4 and 5 vacant following which the Board will advertise for residents who would like to serve as Board members.

On MOTION by Vice Chair Pitts seconded by Supervisor Coghlan with all in favor, Resolution 2019-01 was adopted pursuant to Florida Statutes Section 190.00 (3b).

D. Resolution 2019-02 Appointing a Qualified Elector to Fill Vacancy Resolution 2019-02 was presented but was tabled for next meeting.

NINTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for period ending October 31, 2018

The District Manager presented the Financial Statements for period ending October 31, 2018.

On MOTION by Supervisor Coghlan seconded by Vice Chair Pitts with all in favor, the financials for period ending October 31, 2018 were accepted as presented.

C. FEMA Reimbursement

The District Manager reported that the FEMA claim had been reopened but that there have been no updates. Newly elected Supervisor Thompson suggested contacting a claims collector and that the HOA is using Keyes. Staff will attempt to contact them.

C. Website ADA Compliance

The District Manager updated the Board reporting that the first phase has been completed and that the second phase is beginning. The second phase involves the "how and what" of additional items that can be introduced to the website and remain in compliance, always working toward the end goal of meeting the WCAG 2.0 requirements for ADA website compliance.

H. Follow-up

i. Right-of-Way Stone Placement Concerns

The District Manager reported that this no longer remains an issue as the stones have been removed and sod installed

TENTH ORDER OF BUSINESS Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS Engineer's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS Supervisors' Requests and/or Comment

Comments were as follows:

 Supervisor Jordan commented that this is his last meeting and how he has enjoyed his time spent and appreciated staff contributions.

- He further commented on what appeared to be cleanup of the preserves as he had seen people in Hazmat suits going in. Staff will check into this matter further.
- Supervisor Pitts commented on difficulty seeing the tele-entry screen and wondered if something could be done to allow better visibility.
- Supervisor Coghlan commented that she was going off the Board and that someone from the Board would need to take over the sticker program. Vice Chair Pitts said she would do this for now.

TWELFTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

Incoming Supervisor Dorothy Thompson asked about signs,
specifically one (1) at 2030 Morning Sun. This brought to light the need
for a sign inventory to see what signs need to be replaced.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business, and

On MOTION by Vice Chair Pitts seconded by Supervisor Jordan with all in favor, the meeting was adjourned at 7:06 p.m.

Secretary/Assistant Secretary

Authorized Signature